

Blackwood Primary School and ELC
Duty of Candour Report
Session 2024/25



All health and social care services in Scotland have a Duty of Candour. This is a legal requirement, which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future. An important part of this duty is that we provide an annual report about the Duty of Candour in our service. This report describes how Blackwood ELC has operated the duty of Candour during the session 2024/25.

In the previous session, there were **0** incidents to which the duty of candour applied.

Type of unexpected or unintended incident	Number of times this happened
Someone has died	0
Someone has permanently less bodily, sensory, motor, physiologic or intellectual functions	0
Someone's treatment has increased because of harm	0
The structure of someone's body changes because of harm	0
Someone's life expectancy becomes shorter because of harm	0
Someone's sensory, motor or intellectual functions is impaired for 28 days or more	0
Someone experienced pain or psychological harm for 28 days or more	0
A person needed health treatment in order to prevent them dying	0
A person needed health treatment in order to prevent other injuries	0

How does Blackwood ELC report a duty of candour?

If an incident happens which triggers a duty of candour, ELC staff report this to the Senior Management Team who have responsibility to ensure the Duty of Candour procedure is followed. The incident is recorded and is reported to the Care Inspectorate. A learning review would take place to allow everyone involved to review what happened and identify any changes to policy and future practice.

How are staff at Blackwood ELC supported with their Duty of Candour responsibilities?

All new staff learn about Duty of Candour during their induction and all staff are able to identify the procedures they have to undertake should an incident occur. We know that serious mistakes can be distressing for staff, children and their families and we have arrangements in place to support if anyone is affected by a duty of candour incident.

If you would like further information about Blackwood ELC relating to Duty of Candour or any of our other policies please ask a member of staff or contact us via telephone or email.

Blackwood Primary and ELC

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